

Division of Aquatic Resources

REQUEST FOR QUOTES

No. RFQ-2019-09

OFFERS

FOR

**ANUENUE FISHERIES RESEARCH CENTER  
REFRIGERATED CONTAINER**

STATE OF HAWAII

DEPARTMENT OF LAND & NATURAL RESOURCES

WILL BE RECEIVED UP TO 2:00 PM (HST) ON

June 24, 2019

ELECTRONICALLY THROUGH THE STATE OF HAWAII ELECTRONIC  
PROCUREMENT SYSTEM (HlePRO)



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Brigette R. Agustin,  
DAR Procurement Officer

STATE OF HAWAII  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
DIVISION OF AQUATIC RESOURCES  
1151 PUNCHBOWL STREET, ROOM 330  
HONOLULU, HAWAII 96813

**NOTICE TO OFFERORS**

Offers for Solicitation No. **RFQ-2019-09** Anuenue Fisheries Research Center Bathroom Renovation Specifications are available for download on the State of Hawaii Electronic Procurement System (HlePRO). **All offers are due through electronic submittal on HlePRO by:**

**Offers are due: Date: June 24, 2019**  
**Time: 2:00 PM (HST)**

At the time of the Award, Offeror shall be compliant with the State Rules and Regulations through Hawaii Compliance Express (HCE), if not compliant, award shall not be issued. Offeror shall submit the original signed Form OF-1, OF-2, and Transmittal Letter uploaded to HlePRO.

The award, if awarded, shall be subject to the availability of funds.

Should there be any question on this matter, please contact Brigette R. Agustin or designee, email: [brigitte.r.agustin@hawaii.gov](mailto:brigitte.r.agustin@hawaii.gov).

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## SECTION ONE

### INTRODUCTION, TERMS AND ACRONYMS, AND KEY DATES

#### 1.1 INTRODUCTION

The Division of Aquatic Resources (DAR) is seeking a qualified vendor to remove and replace existing refrigerated container with refrigeration machinery, Job site will include one (!) refrigerated container with refrigeration machinery located at the DAR Anuenue Fisheries Research Center (AFRC). (See Attachment A – Site Map.)

#### 1.2 CANCELLATION

The Request for Quotes (RFQ) may be cancelled and any or all offers rejected in whole or in part, without liability to the State, when it is determined to be in the best interest of the State.

#### 1.3 TERMS AND ACRONYMS USED THROUGHOUT THE SOLICITAION

DAR	Division of Aquatic Resources
DLNR	Department of Land and Natural Resources
GC	General Conditions issued by the Department of the Attorney General
HlePRO	State of Hawaii Electronic Procurement System
Procurement Officer	The contracting officer for the State of Hawaii, DAR Procurement Officer
RFQ	Request for Quotes
State	State of Hawaii

#### 1.4 RFQ SCHEDULE AND SIGNIFICANT DATES

This schedule represents the State's best estimate of the schedule that will be followed. All times indicated are Hawaii Standard Time (HST). If a component of this schedule will likely be shifted by the same number of days. Any change to the RFQ *Schedule and Significant Dates* shall be issued by an addendum. The approximate schedule is as follows:

Release of Request for Quotes	June 14, 2019
Offer's Due Date/Time	June 24, 2019, 2:00 pm
Project Start Date	As determined by the Notice to Proceed

## SECTION TWO

### BACKGROUND AND SCOPE OF WORK

#### 2.1 PROJECT DESCRIPTION

Project Name: Anuenue Fisheries Research Center  
Refrigerated Container

Project Location: Anuenue Fisheries Research Center (AFRC)  
1039 Sand Island Parkway, Honolulu, HI 96819

#### 2.2 SCOPE OF WORK

- A. Provide and install one (1) ISO Standard 20' x 8' Refrigerated Container with Refrigeration Machinery.
- B. Unit to be installed and leveled as required for unit.
- C. Location: Same as existing unit at Anuenue Fisheries Research Center (AFRC).
- D. Contractor shall dispose of all waste materials resulting from installation.

##### 2.2.1 SPECIFICATIONS

1. New ISO Standard 20' x 8' Temperature Controlled Refrigerated Container with Refrigeration Machinery.
2. Refrigeration unit to have variable temperature range setting option that can be set to Freeze or Chill. Example: -22 degrees Fahrenheit to 80 degrees Fahrenheit or similar.
3. Refrigeration unit to be wired to operate on 240V 3-Phase 60 HZ, with or without transformer.
4. Refrigeration unit shall be connected to existing dedicated electrical service connection. Existing service: Panel "DP2" in Pump House, 240V, 3-Phase, Circuit # 8/10/12 with service disconnect at container location.
5. All interior panels shall be stainless steel and/or aluminum.
6. Shall include aluminum T-rail Flooring.
7. Shall include forklift pockets.
8. Shall include heavy-duty lockable full opening double doors in one end with refrigeration unit in opposite end.
9. Unit shall be installed and leveled as required for unit on new concrete foundation blocks at each corner. Aluminum or stainless-steel shims may be used if necessary.
10. Refrigeration operation shall be tested for complete working operation after installation for a period of 72-hours.

### **2.2.1 SITE INSPECTION**

If interested in visiting the job site or have any questions, please contact David Onizuka at 808-832-5006 or email david.r.onizuka@hawaii.gov.

It will be the offeror's responsibility to be familiar with the job site, existing conditions, and the conditions under which it must be performed.

No additional compensation will be made by reason of any misunderstanding or error regarding the conditions at the job site or the amount and kind of work to be performed. Submission of bid shall be evidence that the offeror understands and undertakes to comply with these specifications if awarded the contract.

### **2.2.2 QUALIFICATION OF OFFERORS AND OFFER REQUIREMENTS**

1. The Offeror is required to attend the site inspection and shall be familiar with the job site, existing conditions and the conditions under which it must be performed.
2. Have prior renovation experience similar to the work specified in Section 2.2 Scope of Work.
3. Offeror shall submit Offeror Form OF-1.  
OF-1 is required to be completed using Offeror's exact legal name as registered with the Department of Commerce and Consumer Affairs. Failure to do so may delay proper execution of the award if awarded.
4. Offeror shall submit Offeror Form OF-2.  
Pricing shall be submitted on Offer Form OF-2. The price shall be an all-inclusive cost, including all taxes and fees, to the State. Any unit prices shall be inclusive. Offer shall be Fixed Price. The award, if awarded, shall be subject to the availability of funds.
5. All Offerors shall submit a Transmittal Letter.  
The Transmittal Letter shall include the following vendor and offer information:
  - a. Name and Title of Offeror
  - b. Vendor/Company Name
  - c. Company Address
  - d. Company Phone Number
  - e. Email
  - f. Expected length of time to fully complete the job as specified in the RFQ and any addendums, as amended. (Example: "The length of time to fully complete the job for the Anuenue Fisheries Research Center Refrigerated Container shall be within \_\_\_#\_\_\_ of

days/weeks/months after receiving the Notice to Proceed.”) Offeror may provide additional details of expected schedule.

- g. Please state within your transmittal letter that the vendor agrees to comply with all requirements, provisions, terms, and conditions of the RFQ and any addendums, as amended.
  - h. You may attach any attachments that may be helpful to the solicitation and/or offer.
  - i. Please be sure to add signature, printed name/title, company name, and date to the bottom of the transmittal letter.
6. The Contractor, if awarded, shall complete the job within ninety (90) days from the Notice to Proceed.
  7. The Offeror shall be compliant through Hawaii Compliance Express (HCE) by the time of award.
  8. If awarded, the Contractor shall not commence any work until it obtains, at its own expense, all required insurance. Such insurance must have the approval of the Department as to limit, form and amount and must be maintained with a company authorized by law to issue such insurance in the State of Hawaii.

All insurance described herein will be maintained by the Contractor for the full period of the contract and in no event will be terminated or otherwise allowed to lapse prior to written certification of final acceptance by the Department.

Certificate(s) of Insurance acceptable to the Department shall be provided to the Contract Administrator prior to commencement of work. The insurance policies shall name the State of Hawaii, its officers and employees as an additional insured and such coverage shall be noted on the Certificate.

The Contractor's General Liability Insurance shall be no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. The Contractor's Automobile Insurance shall be no less than \$1,000,000 per accident.

## **SECTION THREE**

### **OFFER FORMAT AND CONTENT**

#### **3.1 OFFEROR'S AUTHORITY TO SUBMIT AN OFFER**

The state will not participate in determinations regarding the Offeror's authority to sell a product or service. If there is a question or doubt regarding the Offeror's right or ability to obtain and sell a product or service, the Offeror shall resolve that question prior to submitting an offer.

#### **3.2 REQUIRED REVIEW**

3.2.1 Before submitting an offer, each Offeror must thoroughly and carefully examine this RFQ, any attachment, addendum, and other relevant document, to ensure Offeror understands the requirements of the RFQ. Offeror must also become familiar with State, Local, and Federal laws, statutes, ordinances, rules, regulations, and permits that may in any manner affect cost, progress, or performance of the work required.

3.2.2 Should Offeror find defects and questionable or objectionable items in the RFQ, Offeror shall notify the Division of Aquatic Resources through HlePRO prior to the deadline to submit questions as stated in Section 1.4 RFQ *Schedule and Significant Dates*, as amended. This will allow the issuance of any necessary corrections and/or amendments to the RFQ by addendum, and mitigate reliance of a defective solicitation and exposure of offer(s) upon which award could not be made.

#### **3.3 OFFER PREPARATION COSTS**

Any and all costs incurred by the Offeror in preparing or submitting an offer shall be the Offeror's sole responsibility whether or not any award results from this RFQ. The State shall not reimburse such costs.

#### **3.4 PAYMENT**

Full payment will be made after completion of project. Price shall be all-inclusive, including all taxes and fees.



**SECTION FOUR**  
**ATTACHMENTS AND EXHIBITS**

**4.1 NOTICE FOR DRAWINGS**

- a. Drawings are not to Scale. All measurements are provided for reference. Vendors will be responsible to site visit to obtain exact measurements.



**Exhibit A**

Procurement Officer  
State of Hawaii  
Honolulu, Hawaii 96813

The undersigned Offeror has carefully read and understands the terms and conditions specified in the Specifications and Special Provisions attached and included by reference, the AG General Conditions, Form AG-008, as revised; and hereby submits the following offer to perform the work specified.

The Offeror acknowledges and agrees that by submitting this bid, Offeror is, 1) not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) certifying that the price(s) submitted was(were) independently arrived at without collusion.

Offer is:

- Sole Proprietor     Partnership     \*Corporation     Joint Venture
- Other \_\_\_\_\_
- \*State of incorporation: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No. \_\_\_\_\_  
Federal ID No. \_\_\_\_\_

Payment address  
(other than street address below): \_\_\_\_\_

    City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_

    City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

\_\_\_\_\_  
*Date:* (x) \_\_\_\_\_  
*Authorized (Original) Signature*

\_\_\_\_\_  
*Telephone No.:* \_\_\_\_\_  
*Name and Title (Please Type or Print)*

\_\_\_\_\_  
*Fax No.:* \*\* \_\_\_\_\_  
*Exact Legal Name of Company (Offeror)*

\_\_\_\_\_  
*Email Address:*

\*\*If Offeror is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed (Corporate Resolution Required).

**Exhibit B**

**OFFER FORM**

The following bid is hereby submitted to remove and replace existing refrigerated container with refrigeration machinery.

<u>Description</u>	<u>Offer Price*</u>
Anuenu Fisheries Research Center Refrigerated Container	\$ _____

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print or Type name of Authorized Signature

\_\_\_\_\_  
Date

Offeror shall provide the following information:

Office Address:

Contact Person:

Telephone:

E-mail:

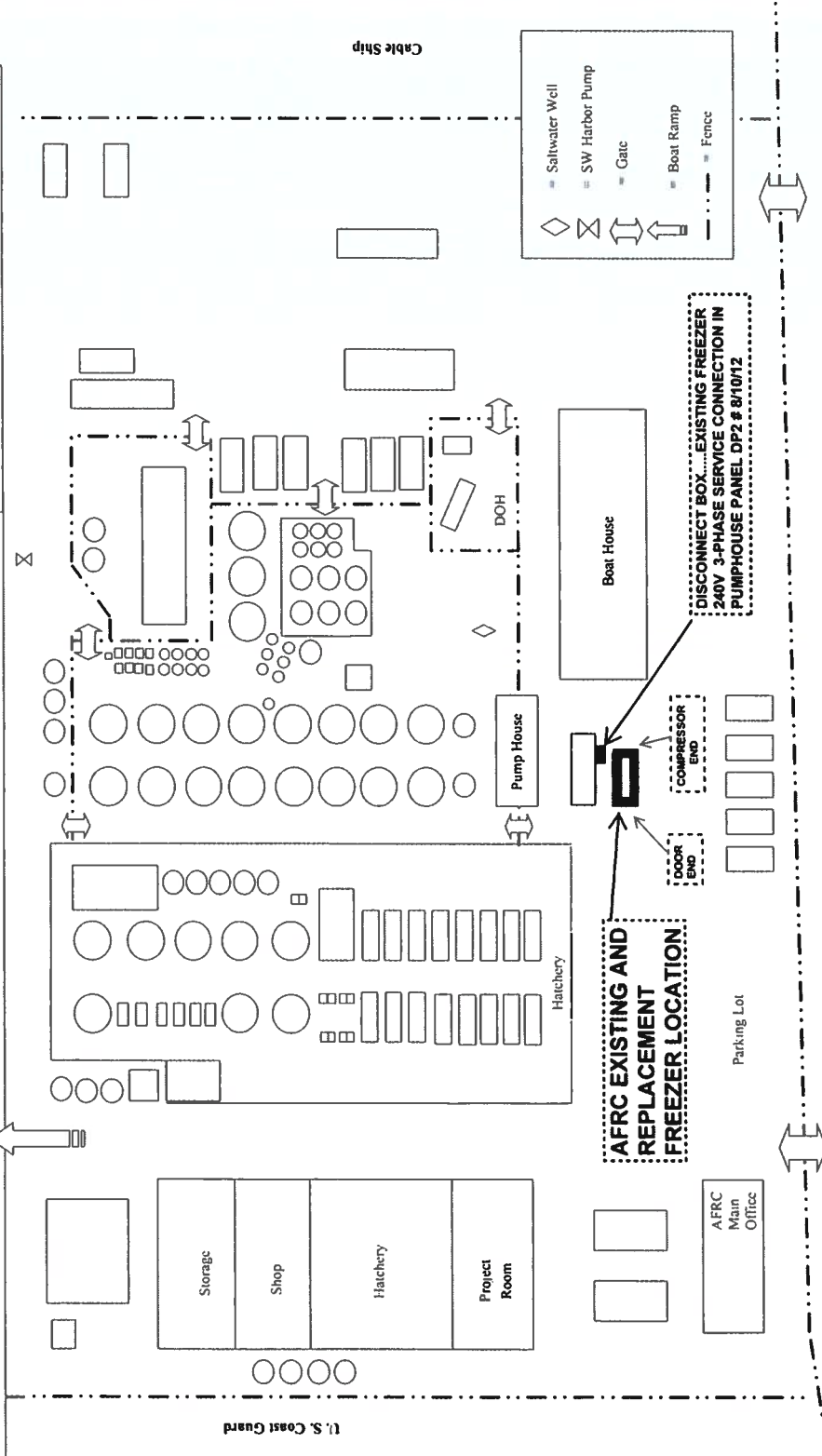
\*all-inclusive costs

ATTACHMENT A SITE MAP

ANUENUE FISHERIES RESEARCH CENTER (AFRC)  
1039 Sand Island Parkway  
Honolulu, HI 96819  
revised: 05-06-19

Honolulu Harbor

20' x 8' REFRIGERATED  
ISO CARGO CONTAINER



U.S. Coast Guard

Sand Island Parkway

